



Rental Policy for COVID-19 Pandemic

VENUE: Koerner Recital Hall _____ Mary Olson Hall _____ Studio(s) _____

Organizer of the event: _____

Contact of the event: _____

Date & Time of the event: _____

Type of event: _____

Event Description: _____

Number of performers: _____

Number of anticipated attendees: _____

Renter agrees:

- Limited to maximum of 50 people in KRH
- Limited to maximum of 30 people in MOH
- Limited to maximum of 6 people in the larger studio
- The presence of an organizer of the event at all time
- No food or drinks during the course of event
- To provide a list of all attendees in the event, include their names, contact numbers and email addresses
- All guests must wear face coverings / masks in the facility
- All guests must sanitize hands upon entering the facility
- Hand sanitizers and masks to be provided by the renter
- All guests must practice the two metres physical distancing when standing or sitting unless they belong to the same party
- To control guests for not congregating
- All guests must follow the instructed access entering and exiting the venue
- To control performers are always three metres away from the first row of seats
- To review VAM's COVID-19 Safety Plan prior to the event date

Renter Signature:

Date:
